

*Directorate of Employment and Training,
Labour Resource Department, Govt of Bihar*

**User Manual New Web Portal of Directorate
of Employment and Training**



NODAL CREATION

Content





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Overview



Visit the DET Portal:

- Visit login page,open through super admin.
- Only the Super Admin has the authority to assign a user from a specific district as a Nodel Admin, and this privilege is limited to one individual per district

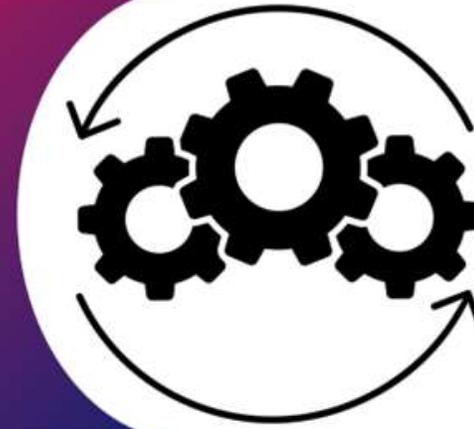
Steps to Create a Nodel:

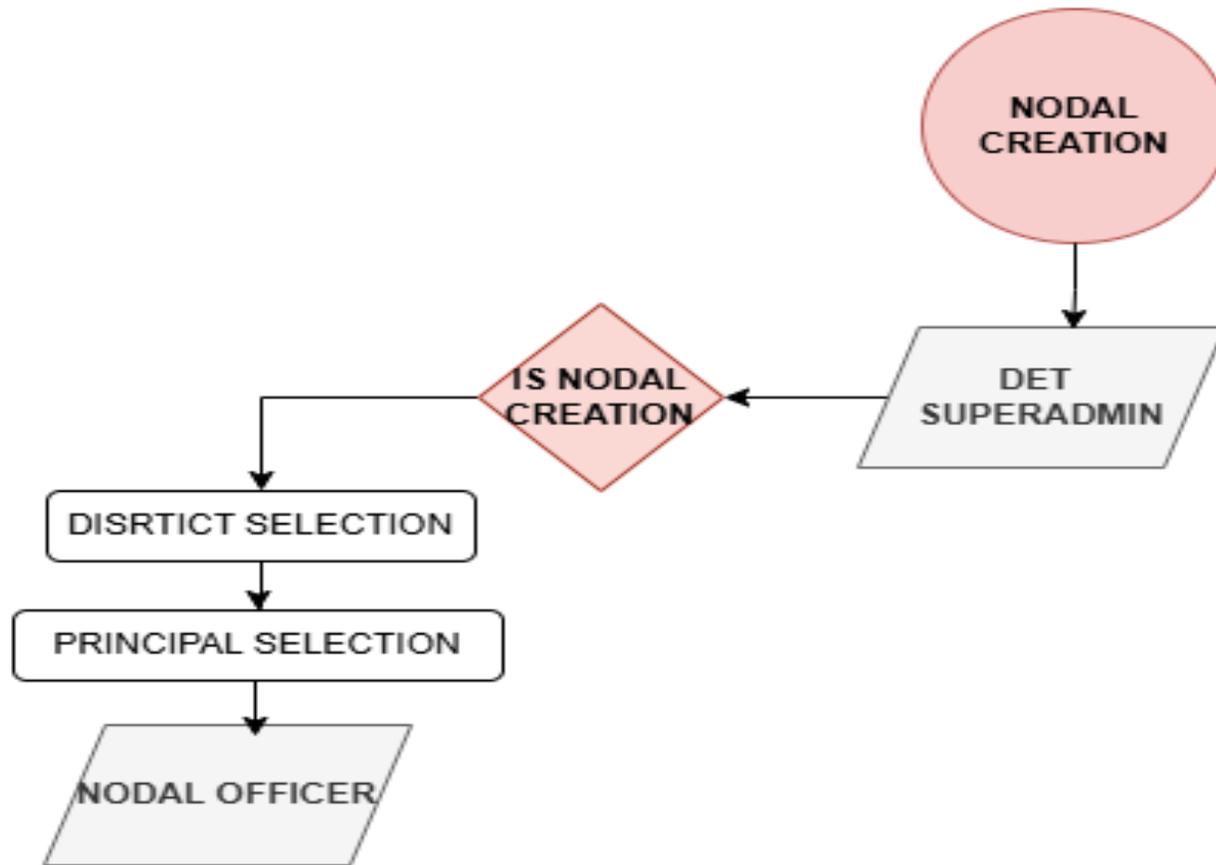
1. **Log in** to your **Super Admin** account.
2. Click on the **toggle button** located on the dashboard.
3. Find the "**User Management**" icon and click on it.
4. Within the User Management section, locate the option labeled "**Nodel Creation**" and click on it.
5. Choose the desired **district**.
 - If a **nodel** already exists for the district, no further action is needed.
 - if **no nodel** exists,proceed to **Assign the nodel** to a user from that district
- 6 Confirm the action to assign the Principal as the **nodel**.

Submit:

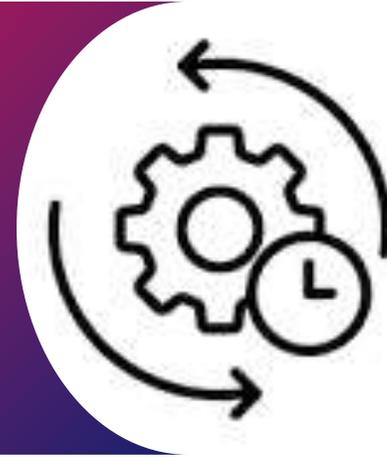
- After completing the process, a pop-up will confirm that Are you sure you want to assign the Principal as the nodel.
- Once the **nodel** is assigned and mapped with **ITI**, a **pop-up** will appear saying:
"ITI mapped successfully."

Workflow

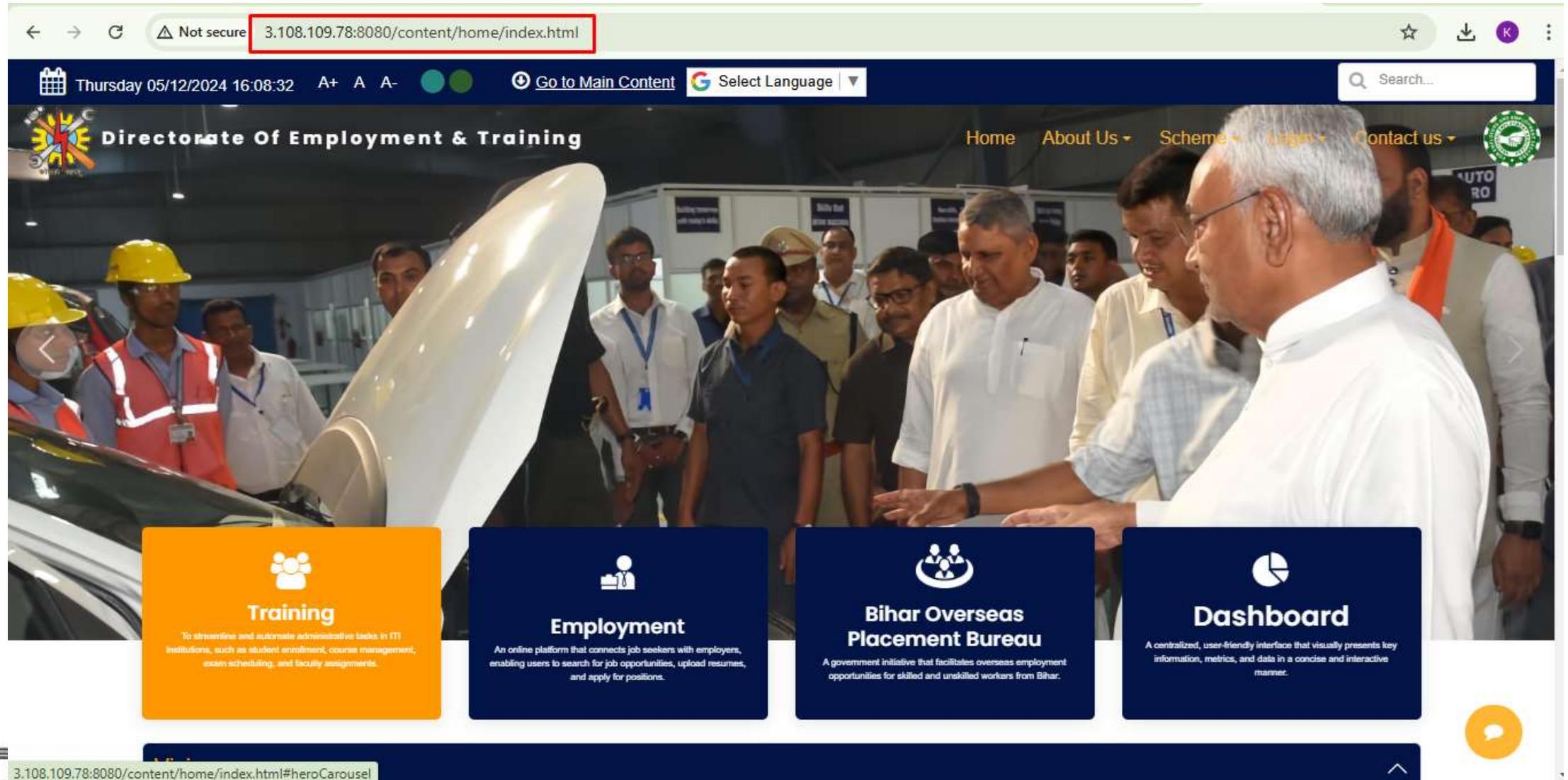




Process flow



Visit the DET portal by using this URL: <http://3.108.109.78:8080/content/home/index.html>.



Thursday 05/12/2024 16:08:32 A+ A A- Go to Main Content Select Language Search...

Directorate Of Employment & Training Home About Us Scheme Aagen Contact us

Training
To streamline and automate administrative tasks in ITI institutions, such as student enrollment, course management, exam scheduling, and faculty assignments.

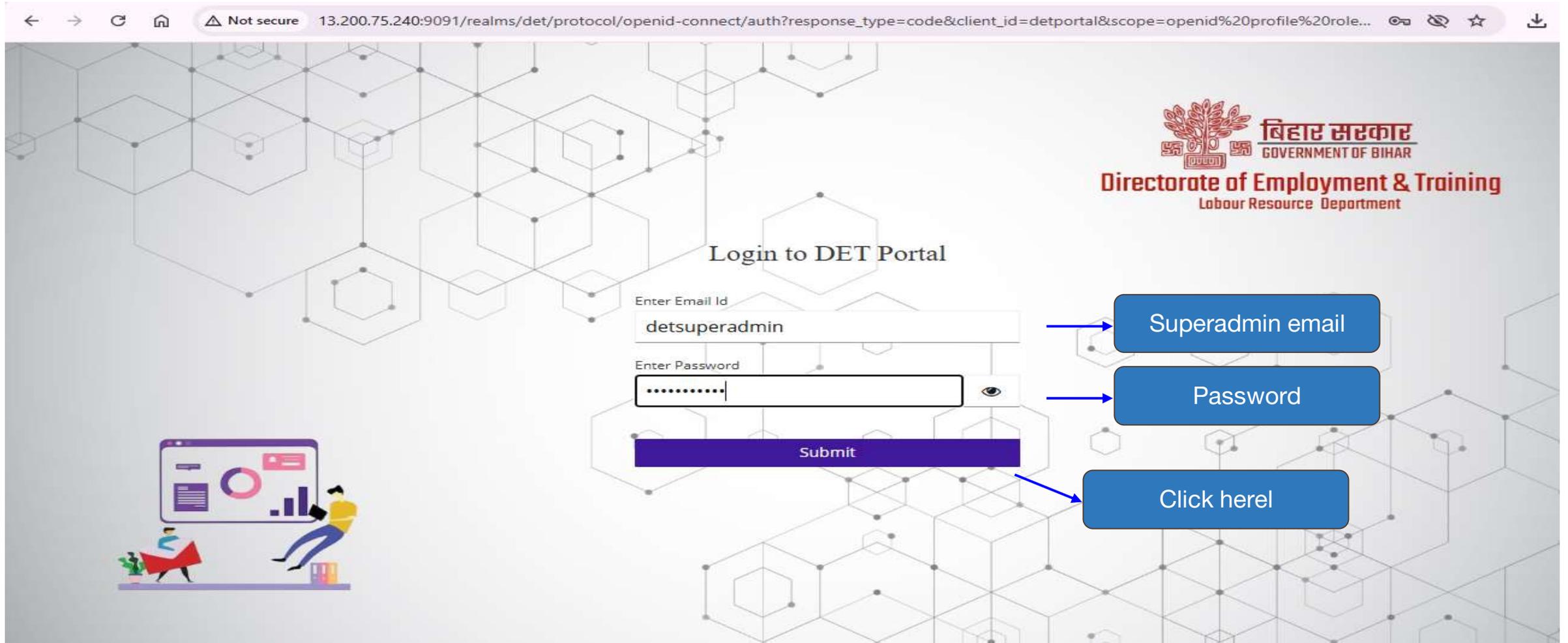
Employment
An online platform that connects job seekers with employers, enabling users to search for job opportunities, upload resumes, and apply for positions.

Bihar Overseas Placement Bureau
A government initiative that facilitates overseas employment opportunities for skilled and unskilled workers from Bihar.

Dashboard
A centralized, user-friendly interface that visually presents key information, metrics, and data in a concise and interactive manner.

3.108.109.78:8080/content/home/index.html#heroCarousel

On the DET homepage, login and give the SuperAdmin UserName and Password to log-In.



The screenshot shows the login page for the DET Portal. The page features a header with the Bihar Government logo and the text "बिहार सरकार GOVERNMENT OF BIHAR Directorate of Employment & Training Labour Resource Department". The main heading is "Login to DET Portal". Below this, there are two input fields: "Enter Email Id" with the value "detsuperadmin" and "Enter Password" with masked characters. A blue "Submit" button is positioned below the password field. Three blue callout boxes with arrows point to the input fields and the submit button: "Superadmin email" points to the email field, "Password" points to the password field, and "Click here!" points to the submit button. The background of the page has a hexagonal grid pattern and a small illustration of a person at a computer.

Process Flow



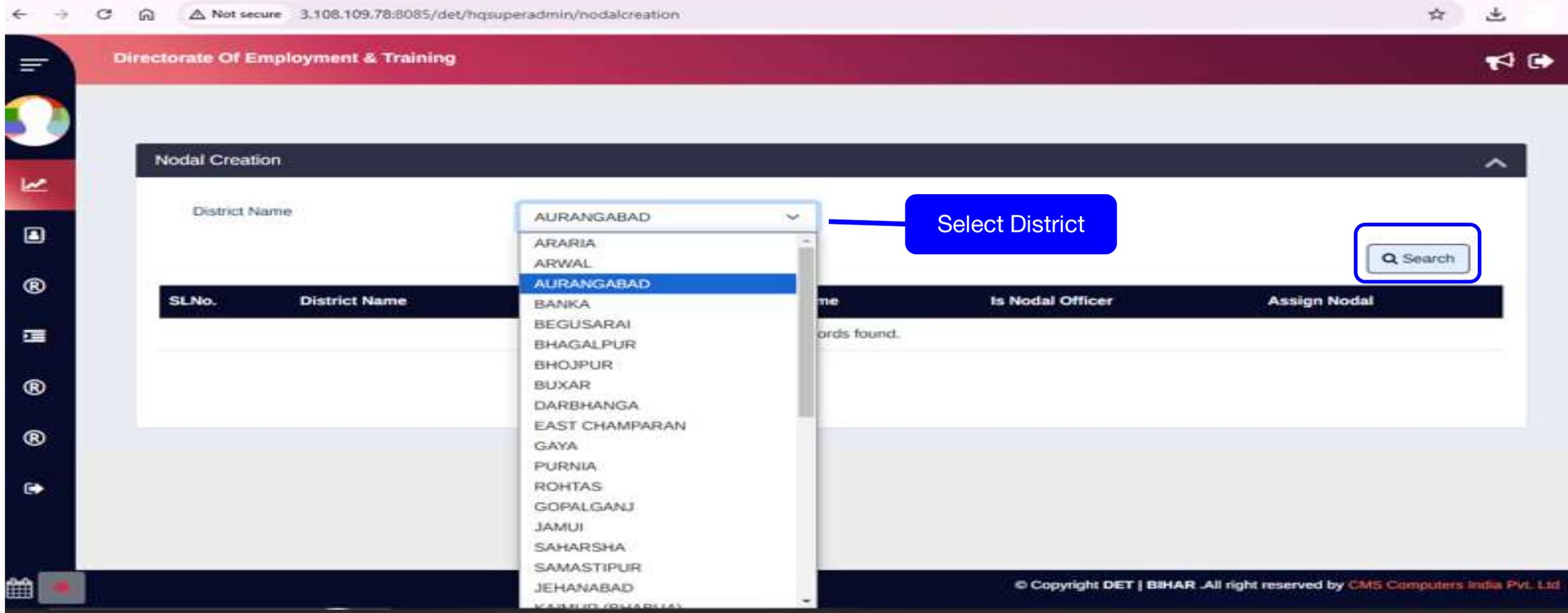
After clicking on login the new page as a dashboard will open -click on toggle button then-click on user Management -click on Nodal Creation

The screenshot shows a web dashboard for the Directorate Of Employment & Training. The browser address bar indicates the URL: 3.108.109.78:8085/det/hqsuperadmin/dashboard. The dashboard features a dark sidebar with a navigation menu. A blue box highlights the 'Toggle Button' (hamburger menu icon) at the top of the sidebar. Another blue box highlights the 'Nodal Creation' option in the sidebar menu. A blue arrow points from the 'Nodal Creation' option to a 'Click Here' button in the main content area. The main content area displays three summary cards, each showing a total count of 120 for different registration requests. A calendar widget on the right shows the date as Monday, December 16, 2024, with a 'CLICK TO SEE 16' button. The footer contains the copyright notice: © Copyright DET | BIHAR .All right reserved by CMS Computers India Pvt. Ltd.

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Total No. of ITI Registration Request	Total No. Principal Registration Request	Total No. of Faculty Registration Request
120	120	120

When you click on District Name, a drop down menu will appear, and you need to select the district.-- and then click on search



Directorate Of Employment & Training

Nodal Creation

District Name

AURANGABAD

ARARIA

ARWAL

AURANGABAD

BANKA

BEGUSARAI

BHAGALPUR

BHOJPUR

BUXAR

DARBHANGA

EAST CHAMPARAN

GAYA

PURNIA

ROHTAS

GOPALGANJ

JAMUI

SAHARSHA

SAMASTIPUR

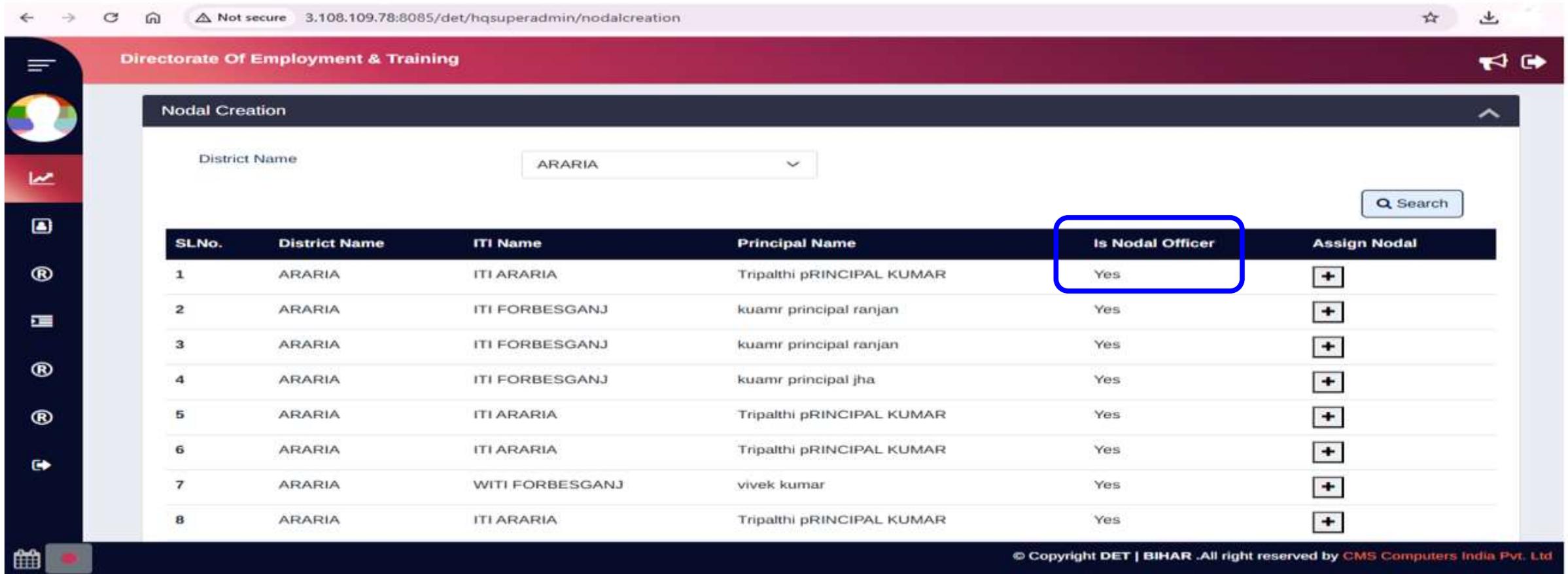
JEHANABAD

Search

SLNo.	District Name	Name	Is Nodal Officer	Assign Nodal
No records found.				

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If a nodal already exists for the district, no further action is needed. and the following type of page will be created



Directorate Of Employment & Training

Nodal Creation

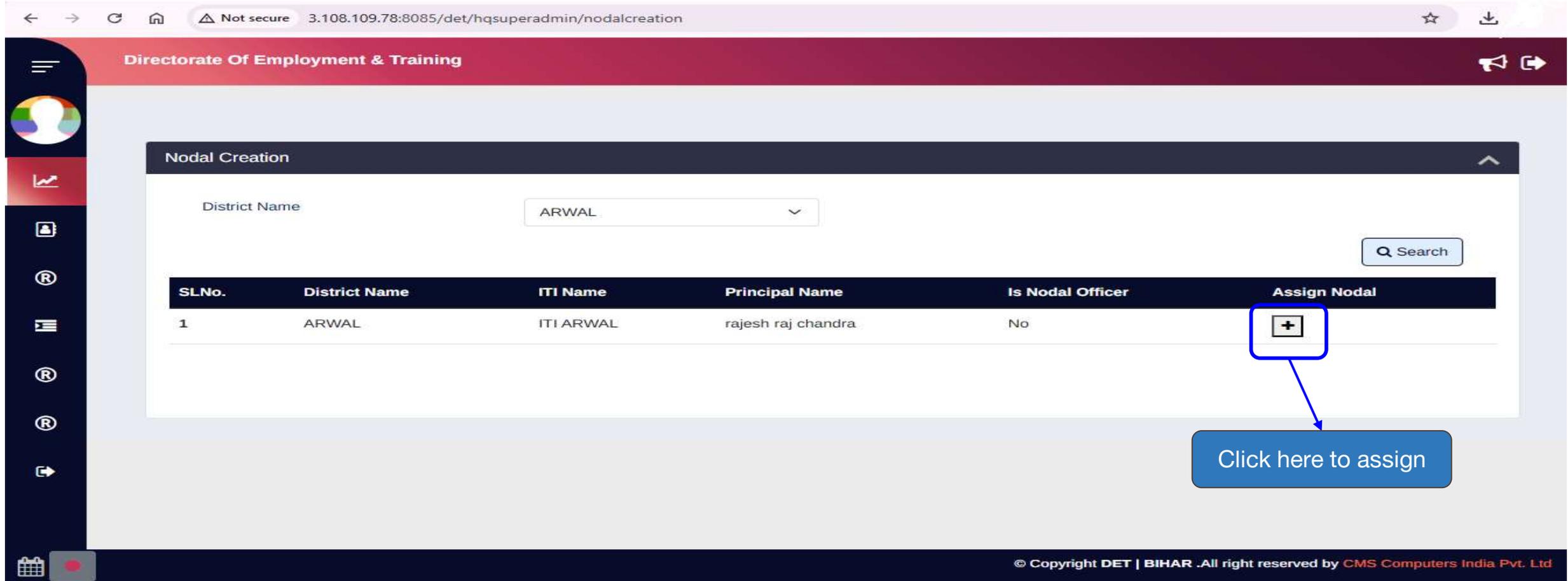
District Name: ARARIA

Search

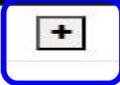
SLNo.	District Name	ITI Name	Principal Name	Is Nodal Officer	Assign Nodal
1	ARARIA	ITI ARARIA	Tripalathi pRINCIPAL KUMAR	Yes	+
2	ARARIA	ITI FORBESGANJ	kuamr principal ranjan	Yes	+
3	ARARIA	ITI FORBESGANJ	kuamr principal ranjan	Yes	+
4	ARARIA	ITI FORBESGANJ	kuamr principal jha	Yes	+
5	ARARIA	ITI ARARIA	Tripalathi pRINCIPAL KUMAR	Yes	+
6	ARARIA	ITI ARARIA	Tripalathi pRINCIPAL KUMAR	Yes	+
7	ARARIA	WITI FORBESGANJ	vivek kumar	Yes	+
8	ARARIA	ITI ARARIA	Tripalathi pRINCIPAL KUMAR	Yes	+

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If no nodel exists, a page will appear – click on Assign Nodal .

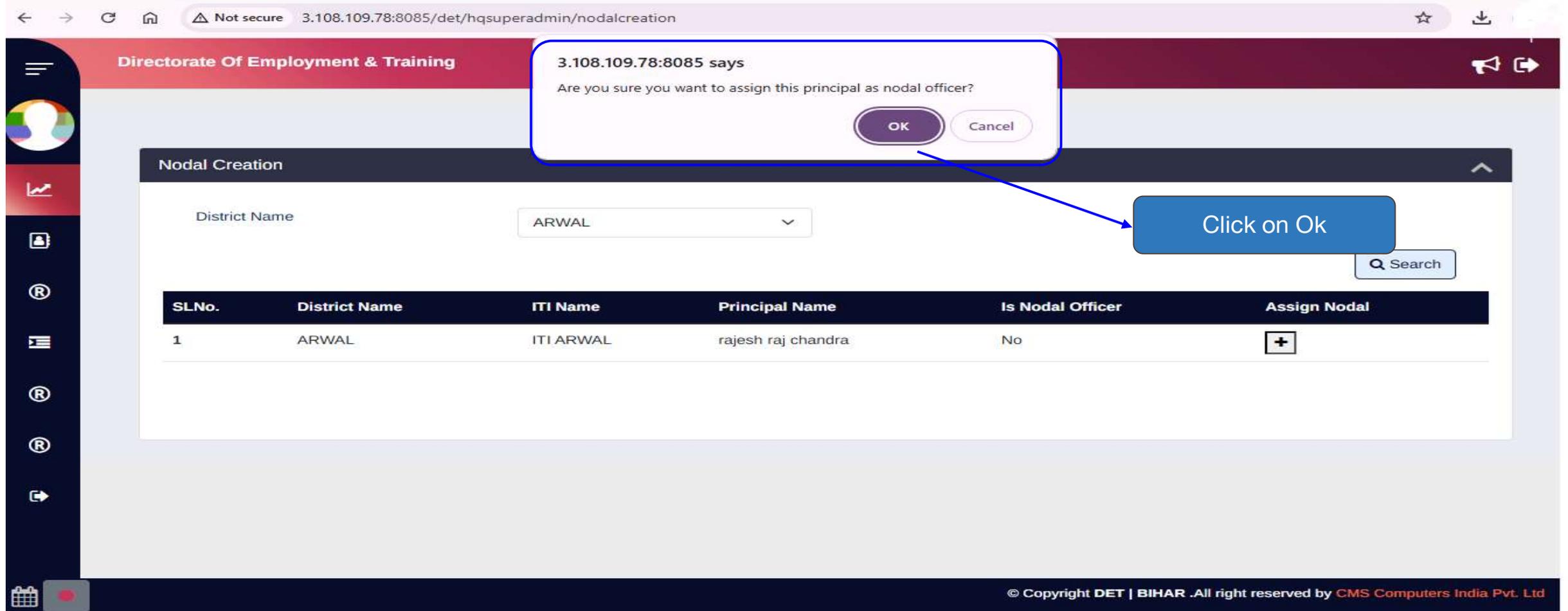


The screenshot shows a web browser window with the URL `3.108.109.78:8085/det/hqsuperadmin/nodalcreation`. The page title is "Directorate Of Employment & Training". The main content area is titled "Nodal Creation" and features a dropdown menu for "District Name" set to "ARWAL". Below this is a table with the following data:

SLNo.	District Name	ITI Name	Principal Name	Is Nodal Officer	Assign Nodal
1	ARWAL	ITI ARWAL	rajesh raj chandra	No	

A blue callout box with the text "Click here to assign" points to the "Assign Nodal" button in the table.

Once we click on the Assign Nodal, pop-up will appear -click on ok



The screenshot shows a web browser window with the URL `3.108.109.78:8085/det/hqsuperadmin/nodalcreation`. The page title is "Directorate Of Employment & Training". A confirmation pop-up is displayed, asking "Are you sure you want to assign this principal as nodal officer?". The pop-up has "OK" and "Cancel" buttons. A blue arrow points from the "OK" button to a blue callout box that says "Click on Ok".

Nodal Creation

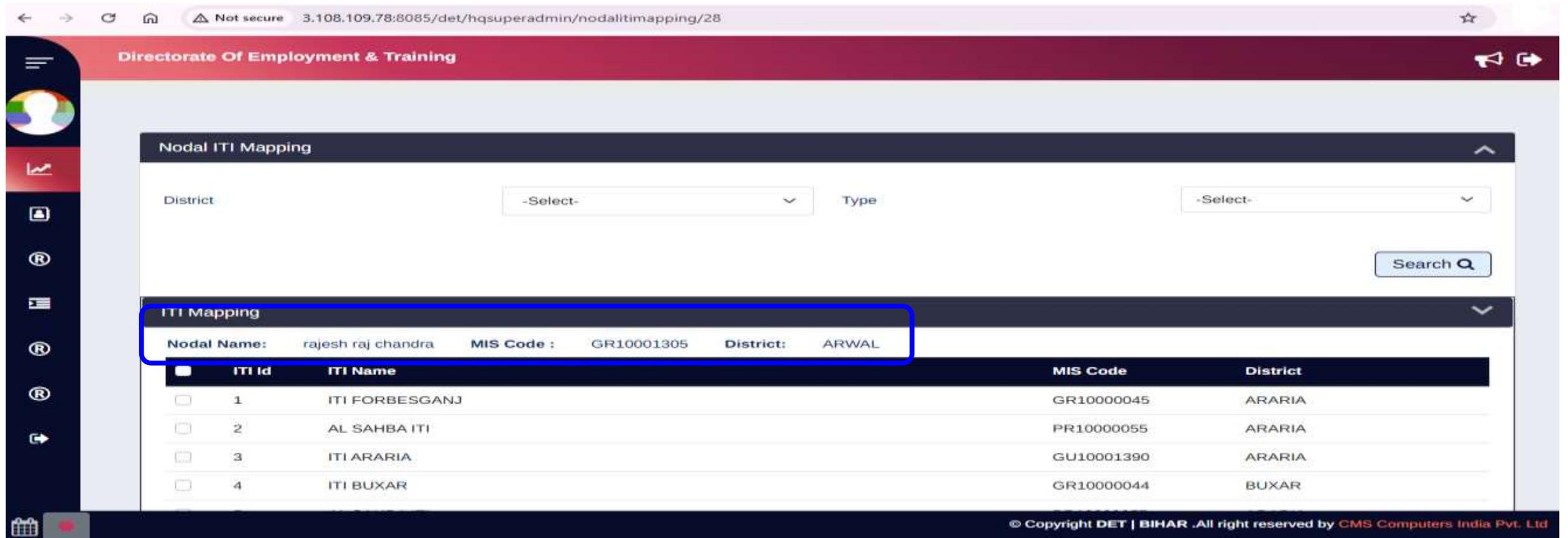
District Name: ARWAL

Search:

SLNo.	District Name	ITI Name	Principal Name	Is Nodal Officer	Assign Nodal
1	ARWAL	ITI ARWAL	rajesh raj chandra	No	<input type="button" value="+"/>

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After clicking ok. the page will be asking for ITI Mapping –select ITI You want to make nodal.

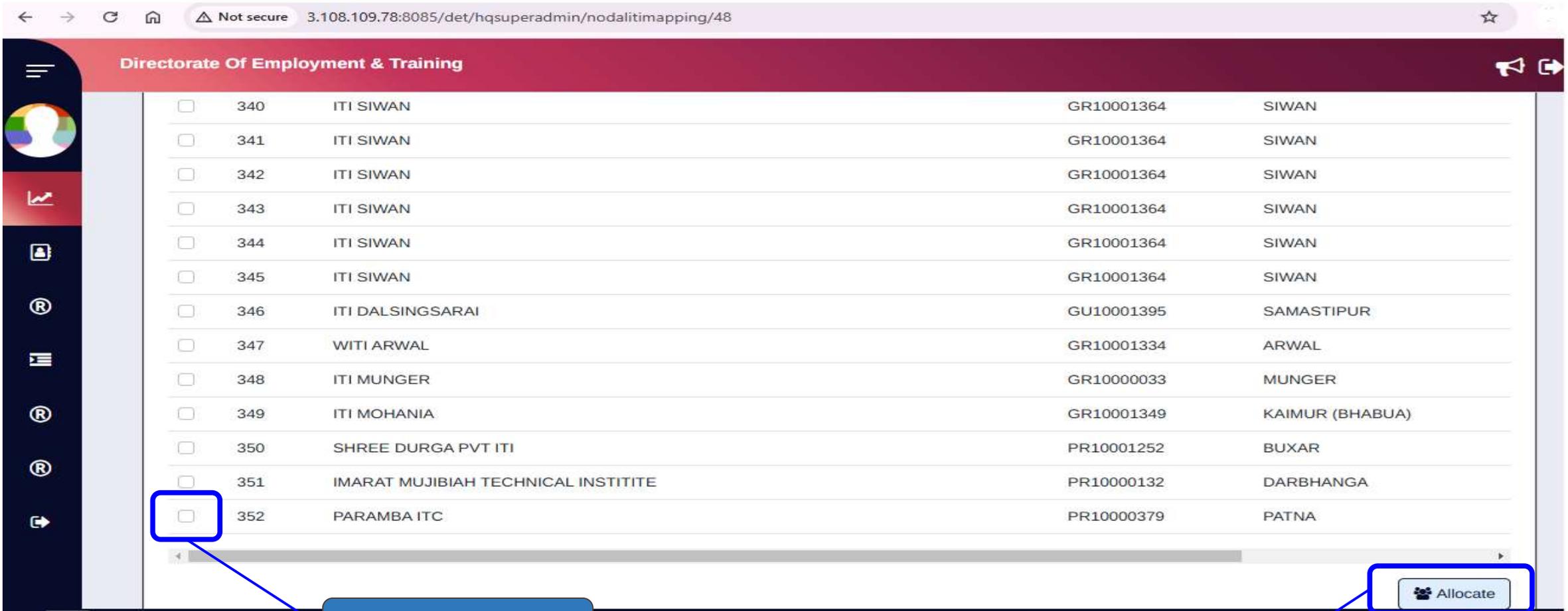


The screenshot shows a web application interface for "Nodal ITI Mapping" under the "Directorate Of Employment & Training". The interface includes a header with the organization's name, a sidebar with navigation icons, and a main content area. The main content area has a form with "District" and "Type" dropdown menus, a "Search" button, and a table of ITI mappings. A blue box highlights the "ITI Mapping" section of the table, which shows the current selection: Nodal Name: rajesh raj chandra, MIS Code: GR10001305, District: ARWAL.

ITI Id	ITI Name	MIS Code	District
1	ITI FORBESGANJ	GR10000045	ARARIA
2	AL SAHBA ITI	PR10000055	ARARIA
3	ITI ARARIA	GU10001390	ARARIA
4	ITI BUXAR	GR10000044	BUXAR

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After mapping scroll down to bottom –click on Allocate.



Directorate Of Employment & Training

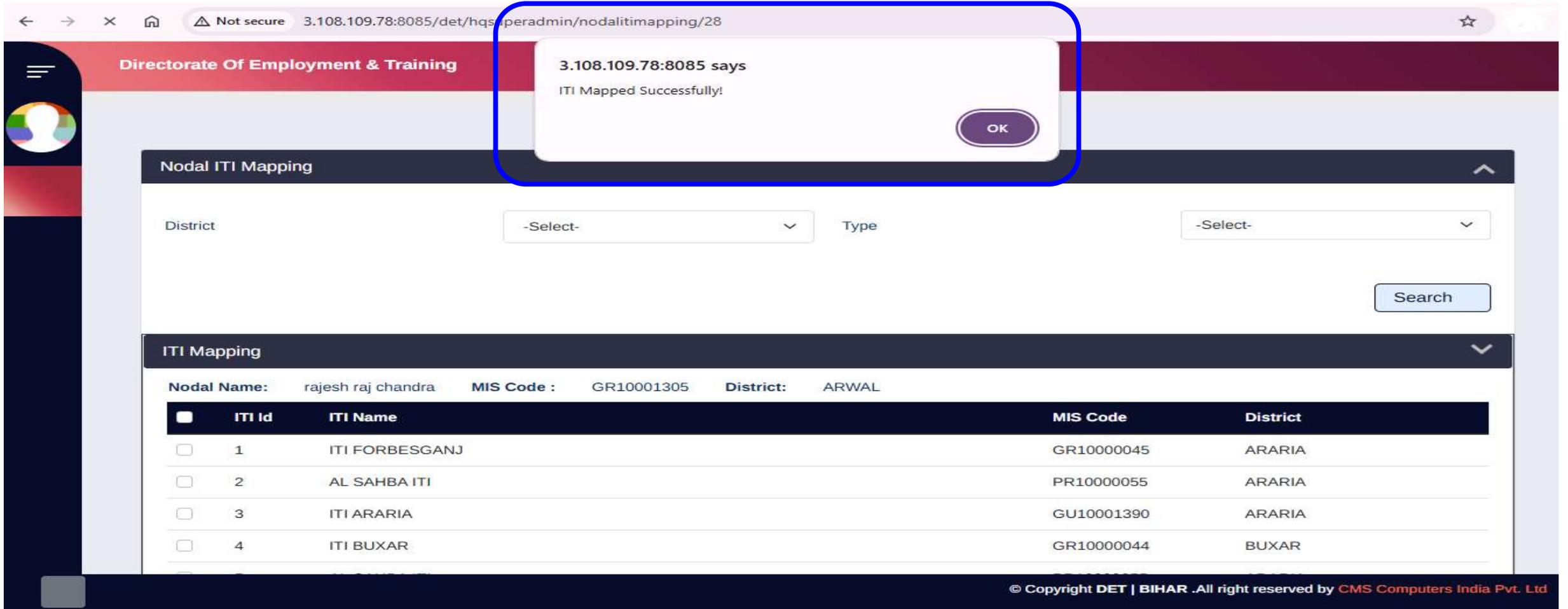
<input type="checkbox"/>	340	ITI SIWAN	GR10001364	SIWAN
<input type="checkbox"/>	341	ITI SIWAN	GR10001364	SIWAN
<input type="checkbox"/>	342	ITI SIWAN	GR10001364	SIWAN
<input type="checkbox"/>	343	ITI SIWAN	GR10001364	SIWAN
<input type="checkbox"/>	344	ITI SIWAN	GR10001364	SIWAN
<input type="checkbox"/>	345	ITI SIWAN	GR10001364	SIWAN
<input type="checkbox"/>	346	ITI DALSINGSARAI	GU10001395	SAMASTIPUR
<input type="checkbox"/>	347	WITI ARWAL	GR10001334	ARWAL
<input type="checkbox"/>	348	ITI MUNGER	GR10000033	MUNGER
<input type="checkbox"/>	349	ITI MOHANIA	GR10001349	KAIMUR (BHABUA)
<input type="checkbox"/>	350	SHREE DURGA PVT ITI	PR10001252	BUXAR
<input type="checkbox"/>	351	IMARAT MUJIBIAH TECHNICAL INSTITITE	PR10000132	DARBHANGA
<input type="checkbox"/>	352	PARAMBA ITC	PR10000379	PATNA

Allocate

Map iti from here

Click here to Allocate

Once You click on Allocate the new pop-up as shown in the page and it will be successfully mapped



The screenshot shows a web browser window with the URL `3.108.109.78:8085/det/hqs/peradmin/nodalitimapping/28`. The page header is "Directorate Of Employment & Training". A blue-bordered pop-up message is displayed, stating "3.108.109.78:8085 says ITI Mapped Successfully!" with an "OK" button. Below the pop-up, the "Nodal ITI Mapping" form is visible, featuring dropdown menus for "District" and "Type", and a "Search" button. The "ITI Mapping" section shows the following details:

Nodal Name: rajesh raj chandra MIS Code : GR10001305 District: ARWAL

<input type="checkbox"/>	ITI Id	ITI Name	MIS Code	District
<input type="checkbox"/>	1	ITI FORBESGANJ	GR10000045	ARARIA
<input type="checkbox"/>	2	AL SAHBA ITI	PR10000055	ARARIA
<input type="checkbox"/>	3	ITI ARARIA	GU10001390	ARARIA
<input type="checkbox"/>	4	ITI BUXAR	GR10000044	BUXAR

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Important Link

Important Portal Link (Temporary)

➤ **Index/Home Page of Directorate:**

<http://3.108.109.78:8080/content/home/index.html>



Thank you

